



Great Malvern Priory

**MISSION
ACTION
PLANNING**

2023-24

restoring

refreshing

inspiring

Welcome to our fourth Mission Action Plan.

After the APCM, the PCC meets to review the objectives in the previous year's Mission Action Plan. It is very satisfying to tick off what has been achieved. Those objectives which weren't met are reviewed, and this can provoke some interesting discussion.

Then we move on to praying about and setting new objectives or reaffirming our commitment to achieving last year's. The drafted goals are refined when members next meet in their allocated PCC committees.

We do hope you welcome being informed about what the PCC is doing. I thank all PCC members for contributing freely and openly to this process. Over the years, it has greatly helped to keep our thinking on track and in line with our five-year Vision and Strategy Plan (copies at the back of the church and on our website).

We welcome any comments you may have and will direct them to the appropriate PCC committees.

My email is vicar@greatmalvernpriory.org.uk

Rod Corke

July 2023

BUILDINGS AND GROUNDS COMMITTEE

No	Description	Target date
1	Commission Quinquennial building inspection	September 2023
2	Assess implications and decide actions from Access Audit	Autumn 2023
3	Complete the works to improve fire safety protection for the bellringers	Autumn 2023
4	Finalise fire risk assessment	September 2023
5	Draft and issue a comprehensive Asset Management Plan for the Priory and Church House	Spring 2024

FINANCE COMMITTEE

No	Description	Target date
1	Continue to improve the reporting from the Liberty Accounts to support PCC budget monitoring	Ongoing
2	Develop, implement and/or review policies for: a. Investments b. Payment to Trustees c. Reimbursement of Expenses & Purchases	January 2024
3	Review the income recording and reporting, including ChurchSuite, card donation machines and cash	March 2024
4	Gain approval for the 2024 budget and consider the Liberty Accounts structure	November 2023
5	Develop a communication plan for reporting the PCC financial position to the congregation and individual donors	January 2024
6	Oversee the completion and audit of financial accounts	May 2024
7	Reconsider the Finance Committee Terms of Reference with a view to considering broadening the scope to include Parish Administration	January 2024

MISSION COMMITTEE

No	Description	Target date
1	<p>Improve the welcome of the church especially before and after services. Establish a group of people who will look after new people attending services ('Angels'). Identify and train 6-8 people who have a particular skill set. Develop a welcome pack for those coming to the Priory who are relatively new and encourage them to feel a sense of belonging and involvement. Explore ways of developing stronger ties with new members of the congregation. Produce a welcome card to be placed in seats at Sunday services. Explore ways to improve weekday welcome.</p>	<p>March 2024</p>
2	<p>Support and monitor all Groups reporting to Mission Committee to ensure we meet our purpose by inviting them to attend and present to the Mission Committee in turn.</p>	<p>Ongoing 2023-4</p>
3	<p>Raise the profile of the missions which the Priory supports by having a short mission slot in Morning Worship on the 4th Sunday of each month. This will include other mission activity within the church to raise awareness of the opportunities for outreach in the Priory.</p>	<p>From Jan 2024 ongoing</p>
4	<p>Complete and reflect on the results of the congregation survey and their implications for mission.</p>	<p>By January 2024</p>
5	<p>Develop outreach to specific groups including Youth, Families and Men. Continue the Women's Breakfasts and meet ups.</p>	<p>Ongoing 2023-4</p>

PRIORY DEVELOPMENT PLAN COMMITTEE

No	Description	Target date
1a	Complete design and costing of the nave floor levelling and submit the faculty application	June 2023
1b	Obtain nave floor faculty and issue tenders	September 2023
2	Complete PDP Masterplan	July 2023
3	Submit revised NLHF Expression of Interest	July 2023
4	Procure Architect/Lead Designer	Christmas 2023
5	Develop communications plan	Christmas 2023

WORSHIP COMMITTEE

No	Description	Target Date
1	Monitor progress and advise on decisions as to how best to take forward youth & children's ministry within the Priory	Ongoing (For PCC decision in September 2023)
2	Advertise the benefits of Junior Choir membership more widely within the local community	Advertising material/copy to be available in time for Autumn Term
3	Seek to minimise any disruption to Priory services during the floor levelling project. Adjust Pattern of Worship (POW) accordingly	Draft POW available for November PCC. Then ongoing, from Spring 2024 until new floor is complete
4	Establish the (voluntary) role of Assistant Sacristan, to support the Priory Custos by helping to ensure that both the Sanctuary area and the Communion paraphernalia are kept in good order	Assistant Sacristan to be in place by 1 st September 2023
5	Encourage the parents and Godparents of children who have been baptised at the Priory to re-engage with the church by organising a service, or other special event, specifically tailored to them	Agree outline for an event and decide on suitable date (in 2024) by 31 st October 2023

6	Seek to boost attendance by non-Priory members at the Pets' Service by advertising it more widely	In good time for this year's Pets' Service (1 st October 2023)
7	Carry out an audit of all communion vessels currently in use at the Priory, with a view to deciding on what replacements may be needed.	To be completed by 31 st December 2023